

## LEGAL REQUIREMENTS & DOCUMENTATION

**IT IS ESSENTIAL THAT ALL WEDDING COUPLES BRING ALL ORIGINAL DOCUMENTS LISTED BELOW.** The wedding couple is responsible for the organization, cost and accuracy of this documentation.

**In all cases, both Bride & Groom will need the following documents:**

- **Valid passports:** Please check that there is at least 3 months left to run after the date of travel.
- **Birth certificates:** Original birth certificates (short or long versions)
- **Copies of 2 Witnesses passports:** Copies of photo page. Witnesses must be over 18 years old. It is not necessary for the witnesses to attend the Registration at the Town Hall.
- **Statutory Declaration (Also known as Affidavit or certificate of no Impediment):** This is a declaration of freedom to marry. It must be signed & stamped by a solicitor or Notary Public confirming your marital status ( single, divorced or widowed) . **This document must be dated, signed and stamped by the issuing solicitor or Notary Public with the business card attached. These documents are only valid for 3 months so ideally the couple should be obtain them 8 – 12 weeks prior to their wedding date.**

### Sample of Affidavit:

My full name is ..... and I reside  
at.....  
My nationality is .....  
My passport number is ..... date of issue .....  
My religion is .....

I ..... do declare that I am single / divorced /  
widowed and now free of any bond of engagement or marriage and can lawfully  
enter into my first / second marriage.

.....(declarant's signature)

Declared this on ..... (date)

at .....(Solicitor's address)

before me ..... (Solicitor's name)

.....(Solicitor's signature)

Solicitor's stamp

If applicable, you will also need:-

- **Decree absolute** (This must carry the Court stamp.) If the bride and groom are divorced, they must bring their decree absolutes.
- **Name Change Deed** (Must be signed and stamped by a solicitor). If the bride and groom have changed their names, a name change deed will be needed.
- **Adoption Certificate** If the bride or groom is adopted; an adoption certificate will be needed.
- **Death certificate / Previous Marriage Certificate** of previous spouse. If the bride or groom is widowed, a death certificate and previous marriage certificate must be taken to Cyprus.
- **Parental Consent** in the form of a Statutory Declaration. (Must be signed and stamped by a solicitor.) If the bride or groom is under 18 years of age.

The wedding couple is advised to contact the Town Hall- Wedding's department 3 months before the wedding with **copies of the required documents to ensure that they are in order.**

It is possible to request an additional Certified Wedding Certificate, for a small fee. Please order it at the Town Hall during your meeting with the Registrar.

**The Fee for the Marriage License and the Registrar's fee are payable at the Town Hall in Euros or you can also pay by card.** If you have any further questions please contact Mrs Anna Zakheou at below address:

**Anna Zakheou**  
**Weddings Department**  
**25 Agia Mavri Street**  
**P.O.Box 30026**  
**CY5340 Agia Napa, Cyprus**  
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